**Advice Note for International Students to Leave the University**

**留学生离校通知单**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **学生姓名**  **Name** | **学生证号**  **Student ID** | **院、系办公室School/**  **Department Office** | **导师**  **Supervisor** | **电子论文提交**  **Digital Thesis**  **(Office 109 of the west wing of the library)** |
|  |  |  |  |  |
| **图书馆**  **Library** | **国际学院**  **International School （209B）** | **留学生公寓**  **International**  **Students**  **Dormitory** | **国际学院**  **International School （207）**  **学费Tuition Fee** | **Mailing Address Telephone Number**  **Email** |
|  |  |  |  |  |

备注：留学生完成所有离校手续后方能领取有关证书。

Remark: Having finished all the formalities, student can get the relevant certificates.

**Personal Information留学生个人信息**

|  |  |
| --- | --- |
| 1. **Name**   **姓名** |  |
| **2. Nationality**  **国籍** |  |
| **3.Date of birth (y/m/d)**  **出生日期** |  |
| **4.Specialty**  **专业** |  |
| **5. School or Department**  **所在院系** |  |

1, 2 and 3 WILL BE FILLED BY STUDENTS;

4 and 5 WILL BE FILLED BY SUPERVISORS.